

Small Procurement Conditions: Technical Specifications for Risk Assessment Tool ERG22+ and its Methodology

1. Background

While a large proportion of radicalised people do not commit violence, those who do can be a major threat to themselves and others. Risk assessment tools have been developed to understand how likely a person is to be a threat to themselves and/or others. Since radicalisation is an individual process that strongly depends on the context surrounding a person, the tools must take into account both the circumstances in which a person come from and the danger signs associated with their identity and ideology.

Based on history, the United Kingdom has the most long-standing experience of contemporary extremism, including exposure to terrorism in our region. For this reason, Extremism Risk Guidelines 22+ (hereinafter ERG22+), a cross-ideology risk assessment tool for the justice system has been developed there.

Violent extremism is a small but growing problem in Estonia. In particular, the problem is increasing among young people regarding violent far-right ideologies and movements. In addition to supporting violent extremism radicalised individuals often also struggle with mental health problems, poor socio-economic conditions, non-law-abiding behaviour, and violence. Estonia is in the need of systematic risk assessment approach, including tool usable for professionals working in judicial system and beyond with youngsters between ages 14-29. ERG22+ is the best available tool to create transferable skills and know-how.

The Ministry of Justice and Digital Affairs aims to obtain a workshop that introduces the ERG22+ tool and methodology with the aim of training those in contact with the justice system and radicalised youth in the acquisition of knowledge related to the design, use, analysis and develop of the tool. Also to understand how the information on this subject should move within the institution, but also between other relevant authorities.

2. Objective and Scope

The objective of the tender is to find a Service Partner to acquire overview of the ERG22+ tool and the methodology for its use. The training is aimed at potential interveners in contact with radicalised youth in the justice system and in social, youth work and mental health sector.

3. Additional Information and Reference to the Project Documents

The tender is organised within the project „Reducing Recidivism of Young Offenders“ (information: <https://www.just.ee/noorte-oigusrikkujate-retsidiivsuse-vahendamine>).

Source of funding: European Social Fund+ project „Reducing Recidivism Among Young Offenders“ (2021-2027.4.07.23-0009).

Expected Cost Excluding VAT: 14 900,00 EUR

4. Description of the Service

4.1. **3 academic hours online pre-meeting** to introduce the provider to Estonia's situation regarding radicalised youth, the justice system and potential intervention providers. The timing, topics and format of the meeting shall be agreed separately with the Contractor.

4.2. **2-day (16 academic hours) workshop** covering the following topics:

- background of the tool;
- the reasons for the creation of the tool;
- the structure and the ways of using the tool;
- the skills and knowledge required for the use of tool;
- the activities involved in the introduction of the tool;
- the information exchange of the results of the tool within the institution and with other relevant authorities.

4.3. **The workshop shall be allowed to be followed by video conferencing** and the recording shall be allowed to be disseminated among the relevant audience freely. The video conferencing and recordings are organised and the costs are covered by the Contractor.

4.4. Service Partner must hand over the training materials in English in electronic form (which shall also include necessary intellectual property rights as stated in the Special Conditions).

4.5. The training shall be followed by **online consultation (4 academic hours)** regarding the possible application of the tool to the Estonian context. The timing and format of the consultation shall be agreed separately with the Contractor.

5. Participants

5.1. Approximately 25-35 participants from different institutions working with youth 14-29-years of age (prison and probation, prosecutors' office, social insurance board etc) invited by the Contractor.

5.2. The Contractor has the right to decide on the final number of participants and to make changes to the target group.

6. Expected Results

6.1. Participants have received an overview of the implementation of ERG22+ risk analysis tool.

6.2. Participants have analysed the adjustment of the tool and its methodology in the Estonian justice system.

7. Qualification Requirements for Bidders Team Member

The trainer should meet the following criteria's:

7.1. Higher education.

7.2. Has used ERG22+ in a judicial system **at least 5 years**.

7.3. Has provided at least 3 workshops on the topic of the use of ERG22+ in the last 3 years.

8. Time and Place of the Service

- 8.1. The Service must take place within 9 months after the signing of the Contract.
- 8.2. The preferred training location is Tallinn/Harju County, Estonia. The exact schedule and location will be agreed upon separately with the Contractor.
- 8.3. The training premises including necessary catering service and English-Estonian-English simultaneous translation shall be provided by the Contractor.
- 8.4. The Bidder shall cover its travel and accommodation costs.

9. Evaluation of Bids:

- 9.1. The price shall constitute 80% (80 value points) and the quality 20% (20 value points) of the evaluation criteria.
 - 9.1.1. Maximum points shall be obtained with the cheapest total cost. Points for subsequent tenders will be calculated using the formula: $\text{tender score} = \frac{\text{total value of the lowest tender}}{\text{total value of the specific tender}} \times 80$.
 - 9.1.2. Quality value points (Max 20):
 - Trainer who has used ERG22+ in a judicial system for **more than 7 years shall get 10 points.**
 - Trainer who has provided more than 3 workshops on the topic of the use of ERG22+ in the last 3 years **shall get 10 points.**

10. Terms of Payment

- 10.1. The Contractor shall not make any advance payments.
- 10.2. The payments shall be made after the execution of the work.
- 10.3. The payment for the supervision(s) shall be done after the execution of the relevant service item.

11. Proposal Format and Submission

The proposal on the form „ANNEX 3 – Tender Form For Bidders“ must be submitted electronically to the e-mail address **peter.gornischeff@justdigi.ee** by **03.02.2025 at 17:00 according to time zone in Estonia (GMT+2).**

12. Clarifications

Interested parties have the right to request clarifications on the small procurement documents by sending inquiries to **peter.gornischeff@justdigi.ee**. The contracting authority will respond to inquiries within **three business days**, sharing both the questions and responses with all individuals invited to submit a proposal.